

Polaris Career Center Course Syllabus

Cosmetology
Adult

Course Information

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		Room:	128
		Meeting Time:	September through June Monday – Thursday 4:00 PM - 9:00 PM
		Availability:	call or email for appointment

Course Description

In the Cosmetology program, students will learn to care for hair, skin, and nails and to create style and beauty. Students will have hands-on experience using styling tools, skin care, and color technology. Computer skills are stressed with a focus on the latest software in the cosmetology industry. This instruction plus the practical experience obtained in the Polaris Career Center salon, *New Beginnings*, qualifies you to take the State of Ohio Board of Cosmetology exam. The length of the course is 1500 hours and a student must be a high school or GED graduate prior to entering the program.

Skills Obtained

Shampooing
Bacteriology & sanitation
Facial applications
Permanent waving/chemical relaxing
Hair cutting
Hair styling
Manicures/Pedicures
Shop and business management
Safety
Anatomy and physiology
Computer operations
Color techniques

Equipment Utilized

Styling tools
Computer

Career Options

(State license required)
Cosmetologist
Color technician
Perm specialist
Hair cutting specialist
Esthetician
Nail technician

Future Opportunities with Further Education

Salon owner/manager
Cosmetology school instructor
Inspector – State Board of Cosmetology
Cosmetology school owner
Platform artist
Equipment sales

Major Course Goals

The major goals of the Adult Cosmetology program/course will ask students to:

1. To train by formal instruction and supervised practice in the field of Cosmetology.
2. To acquire the needed skills, abilities, and manner to be competitive for entry level opportunities.

Instructional Philosophy

The Adult Cosmetology program is a two year program that is five hours a day, four days per week. The theory time is from 4:00 pm to 5:00 pm followed by lab time from 5:00 pm to 9:00 pm. Theory includes homework, quizzes, and tests. Lab grades are given daily and include practical work on mannequins, other students, and the public. All students are expected to participate in the assigned daily lesson plan.

Course Units of Study

The major units of study for Adult Cosmetology include:

Unit 1- Orientation

- History
- Life Skills
- Professional Image
- Communication

Unit 2 - Cosmetology Sciences

- Infection control
- Anatomy/Physiology
- Chemistry
- Electricity

Unit 3 - Hair Care

- Properties of hair and scalp
- Principles of hair design and styling
- Haircutting
- Wigs and extensions
- Braiding
- Permanent Waving
- Chemical hair relaxers
- Hair Coloring

Unit 4 - Skin Care

- Histology of the skin
- Hair removal
- Facials
- Electrotherapy and light therapy
- Makeup

Unit 5 - Nail Care

- Structure and growth
- Manicuring
- Pedicuring
- Advanced Nail Techniques

Unit 6 - Salon Business Practices

- Salon owner
- Salon manager
- Equipment sales and purchasing
- Cosmetology owner
- Platform artist

Primary Curriculum Materials

Milady Course Management Guide ISBN 978-1-4180-4938-6

Milady Cosmetology Text Book ISBN 978-1-4180-4936-2

Milady Practical Workbook ISBN 978-1-4180-4942-3

Milady Theory Workbook ISBN 978-1-4180-4940-9

Milady Study Guide ISBN 978-1-4180-4940-9

Milady Instructor Support Slides ISBN 978-14180-4939-3

Business and Industry Credentials, Certifications, and/or Licenses

Ohio State Board of Cosmetology to be a licensed Cosmetologist

Course Projects and Special Activities

The students will participate in cooperative learning projects, community service, and creating their own portfolio. After completion of 300 hours of theory work, the students will work in a salon environment at Polaris Career Center.

Course Policies

Code of Conduct:

The published Code of Conduct for Polaris Career Center found in the Student Handbook will be enforced at all times. Students should refer to the Handbook for discussions of due process and safety violations.

Dress and Grooming Guidelines:

The District's dress code is established to teach grooming and hygiene, instill discipline, prevent disruptions, avoid safety hazards, and teach respect and is similar to those enforced in most working environments. Students should refer to the handbook for explicit explanations.

ID:

Not applicable for adult students.

Attendance/Tardiness:

Students should particularly note the attendance/tardiness policy in the Handbook as it will be followed at all times.

Make-up Work:

Students who have been excused absent may make up the work they missed. It is the student's responsibility to check with each teacher the day the student returns from an absence to arrange specific dates for completing the work and for taking tests, if any tests have been missed. Assignments that were due and tests that were scheduled on the day of the absence will be due on the day the student returns. The student will be allowed one day for each day of an excused absence to make up the assigned work.

Computer Usage:

Access to technology is designated for the completion of class assignments only. Students must sign the Technology Acceptable Use Policy of Polaris in order to be given use of computers, software, and Internet access. The use of technology is a privilege, not a right. Any student who violates the Policy may lose their access to these items. Polaris Career Center reserves the right to monitor computer and Internet access.

Infinite Campus:

Not applicable

Syllabus Changes:

The instructor/Polaris Career Center Administration reserves the right to make changes to this syllabus throughout the year.

Course Assessment Plan

Assignments will be dropped one letter grade for each day they are late. If an assignment is turned in more than four days late, it will be worth half credit.

A separate grade for Theory and Lab will be given. Student grades will be determined by a Total Points method using the following:

Theory Tests and Quizzes	35%
Theory Homework/Projects	15%
Lab Tests	35%
Lab Daily	15%

Grades for the course will be based on the following levels of performance:

Grade	Description
A (94-100%)	Work is correct with only minor flaws (not having to do with the main idea of the problem). The concepts presented in class were understood and were appropriately applied to real-world examples. All assignments were completed on-time and were of a work quality.
B (93-87%)	Work was done with a few flaws. The concepts presented in class were applied with help. Almost all tasks and assignments were completed on-time and demonstrated with sufficient skills
C (86-80%)	Some difficulty was had understanding class concepts or applying concepts to real-world situations. Some assignments were late.
D (75-79%)	Only some of the work was completed for class. Work completed was frequently late or was of low quality with errors and omissions.
F (0-74%)	Did not complete a significant amount of work for the class. Work had major errors and did not meet standards.