



**Date Posted: June 8, 2021**

**Application Deadline: Until Filled**

**Career-technical education center is looking for an:  
EDUCATIONAL AIDE**

Polaris Career Center is a premier career-technical training center. Our dynamic educational environment is committed to quality learning.

**STARTING DATE:** September 2021

**REPORTS TO:** Assistant Principal

**SALARY:**

- \$17.21 - \$23.17 per hour based upon appropriate step on salary schedule.
- Up to ten years of experience may be credited.

**BENEFITS:**

- Sick leave, holidays, and up to three (3) approved personal days per year.

**WORKWEEK/YEAR:** Monday through Friday as per Board-approved 187-day calendar; hours to be assigned.

**MINIMUM QUALIFICATIONS:**

- High School diploma or equivalent.
- Experience working with high school students and students with special needs.
- Ability to obtain an Educational Aide permit.
- Eligible and willing to obtain school van driver certification and drive students.
- Ability to work cooperatively with other educators to plan programming for students.
- Effective communication skills.
- Technology-related skills.
- Knowledge/experience maintaining supplies and inventory.
- Ability to stand for long periods/physical stamina.

**APPLY TO:** Send resume and cover letter to Human Resources and send to: HR@polaris.edu

**DISCLAIMER:** In accordance with Title VI of the Americans with Disabilities Act, Title IX of the Education Amendments, and Section 504 of the Rehabilitation Act of 1973, Polaris Career Center's policy prohibits discrimination on the basis of race, color, sex (including sexual orientation and gender identity), national origin, religion, veteran status, disability, ancestry, economic status, military status, or age in its educational programs, activities, services or employment policies.

The Board does not discriminate on the basis of legally acquired genetic information.

If you are having a problem or have questions or concerns regarding compliance with Title IX or Section 504, contact: Assistant Superintendent, Title IX and Section 504 Coordinator, 440.891.7600.