



Date Posted: September 19, 2022

Application Deadline: Until Filled

Career-technical education center is looking for a:

Technology Support Specialist

Polaris Career Center is a public career-technical training center. Our dynamic educational environment is committed to quality learning.

- STARTING DATE:** TBD
- REPORTS TO:** Director of Technology
- SALARY:** \$57,938 - \$72,423; commensurate with experience
Depending on placement on the salary schedule
- WORKWEEK/YEAR:** 261 days as per Board-approved calendar
- BENEFITS:**
- Hospitalization, dental, vision, prescription, and term life insurance; up to three (3) approved personal days per year; sick leave.
 - Mileage reimbursement for business travel
- MINIMUM REQUIREMENTS:**
- Associate's degree in technology or related field is preferred. (Equivalent job-related experience will be considered)
 - Valid driver's license and be able to travel locally as needed.
 - Own reliable transportation
 - Ability to diagnose and repair hardware, software and network connectivity issues in an educational environment
 - Strong understanding of basic hardware trouble-shooting
 - Understanding of LAN and WAN infrastructure
 - Excellent written and verbal communication abilities; strong documentation skills; team-oriented personality; exceptional multitasking and time management abilities; critical thinking and ability to prioritize
- DESIRABLE QUALIFICATIONS:**
- Ability to assist in network maintenance functions
 - Ability to oversee a small team of summer interns
 - Machine imaging experience
 - Data cable installation/termination experience
 - Experience using an IT help desk
 - Experience creating technology documentation
 - Experience troubleshooting & supporting Windows 10 and Meraki in a large networked Active Directory environment both hands-on and remotely
- APPLY TO:** Submit your resume and letter of interest to Human Resources and send to: HR@polaris.edu

DISCLAIMER: In accordance with Title VI of the Americans with Disabilities Act, Title IX of the Education Amendments, and Section 504 of the Rehabilitation Act of 1973, Polaris Career Center's policy prohibits discrimination on the basis of race, color, sex (including sexual orientation and gender identity), national origin, religion, veteran status, disability, ancestry, economic status, military status, or age in its educational programs, activities, services, or employment policies.

The Board does not discriminate on the basis of legally acquired genetic information.

If you are having a problem or have questions or concerns regarding compliance with Title IX or Section 504, contact: Assistant Superintendent, Title IX and Section 504 Coordinator, 440.891.7600.