

**Polaris Career Center
Advisory Council Minutes, High School and Satellite
Fall Meeting – October 11, 2016
Program: Criminal Justice**

Council leaders present

1. Michael Stone
2. Robin Simko

Members in attendance:

1. Frank Fatsie
2. Ryan Fioritto
3. Tristan Harker
4. Ray McCarthy
5. Paul Shepard
6. Carolyn Williams

Members Absent

1. Deborah Glacken
2. Terry Grice

Welcome and introductions

Welcome new member Raymond McCarthy – Ohio Fire and Arson Investigator

Review spring advisory council meeting minutes

Minutes reviewed and approved by council.

Review purpose and scope of advisory councils:

Advisory Council Responsibilities

Each member is expected to attend meetings (two per academic year), participate in council discussion and contribute relevant input. Members are asked to maintain confidentiality and discretion in discussing official matters outside of the council meetings. Active, engaged council members are encouraged to partner with program teachers throughout the school year.

Roles and Responsibilities of Advisory Council Members

- Provide information and recommendations to assure that facilities, equipment and teaching materials are up to date and similar to that used in business and industry.
- Provide input and make recommendations that will strengthen and expand career technical education and curriculum.

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- Encourage and strengthen partnerships between Polaris and the business community.
- Assist in providing authentic learning experiences for students.

Polaris Mission Statement –

A new mission statement and values have been adopted by Polaris Career Center.

- Mission – Inspiring our students to achieve career success.
- Values – **Career Pathways** - provide the support needed to ensure students achieve success in their chosen career.
 - **Customer Service** - serve our students in a professional and positive manner, consistently exceeding their expectations.
 - **Operations** - Manage financial and human resources responsibly to meet the needs of our students.
 - **Student Learning** – Challenge our students to reach their full potential.

Program Review –

- The transition of the new courses for each grade level has gone well.
- With this transition **The American Criminal Justice System Strand 4** requires:
 - *Learners apply principles of medical care, anatomy and physiology to provide medical treatment in the field ranging from basic first aid to emergency procedures for traumatic, life threatening injuries. Knowledge and skills may be applied in the fields of law enforcement, private and corporate security, corrections and EMT-B.*
- First Aid / CPR and AED will be added to the junior program to meet this competency, effective Spring term 2017. Contact has been made with Middleburg Hts. Fire to support this program with instruction as well as the cost of the certifications. Effective school year 2017-2018 the fees for the first aid program will be added into the junior year.
- Carolyn Williams offered first aid instructors to assist from her company
- The WebXam pretest is new to the program and school. Data from the pre-test will be compared against final test data as well as an instructor projected score to determine student growth and educator effectiveness. Students took WebXam pre-tests on for each pathway they will receive instruction in this year. The results of the pre-test were above average for both junior and senior students. A final test will be administered in late March 2017.

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- Private Security Academy has started. Will be completed by second week in January 2017.

Program Data Discussion –

- Report from Fatsie regarding graduated students' whom they have hired and their performance this far.
- Sherwin William Corporation Report
- Sherwin Williams has been working with Polaris since 1997.
- To date they have hired 44 graduates from the Criminal Justice Program.
- To date there has been 25 promotions of Polaris graduates
- 5 of the promotions have been to a supervisory level.
- Currently there are 11 Polaris graduates on staff.
- 26 employees have moved on to become police officers 8 of which are from Polaris
- 1 Polaris graduate has been promoted and is in charge of sales for the country.

Equipment Needs and Recommendations

Pocket masks and first aid certification will be added into the junior fees for the 2017-2018 class. Approximate added cost to enrollment fees is \$7 per student.

The purchase of pocket masks will be funded through the general Criminal Justice budget for 2016-2017.

Additional program specific agenda items:

- Polaris Career Center is hosting Skills USA Regional competition on Feb. 25, 2016.
- We need a member to head the Criminal Justice competition and the Crime Scene Investigation competition.
- Commander Oergel of the Adult Police Academy has volunteered to serve as the chair for the Crime Scene Investigation competition and will work with Forensic Science teacher Jim Jakubowski.
- Lt. Shepard will contact one of his employees who is a Polaris Criminal Justice graduate and Skills USA National Champion to chair the Criminal Justice competition. Fairview Park Police Department has offered and services we may need to assist with the Skills USA program.

Spring meeting will be held:

Wed. March 22, 2017 at 1600 hours at Polaris Career Center.