

**Polaris Career Center
Advisory Council Minutes, High School and Satellite
Fall Meeting – October 11, 2016
Program: Construction Trades**

Council leaders present

1. Tom Fazio

Members in attendance:

1. Mike Clock
2. Ken Field
3. Scott Giesler
4. Bill Hocevar
5. Mike Pietrarroia
6. Shelly Stewart

Members Absent:

1. Norm Althen
2. Bob Cachet
3. Joel Flagner
4. Randy Hamilton
5. John Kiczek

Welcome and introductions:

Shelly Stewart, a new council member, was introduced to all of the council members present. She told us a little about herself. All of the other members of the council were welcomed upon their arrival in the commons.

Review spring advisory council meeting minutes:

The 2016 spring meeting minutes were presented to the council members for their perusal. The council unanimously approved the spring meeting's minutes.

Review purpose and scope of advisory councils:

Mike Clock was recognized and thanked for participating in the mock interviews this year. Mike told the other council members that he really enjoyed participating in the mock interviews and recommended that the other council members try to take part in this worthwhile experience. Ken Field suggested that he and some of the other council members visit the senior class and speak to them about the requirements of getting and keeping a job with their respective companies. All of the council members will try to find time during their work day to come speak to the senior class. Bill Hocevar invited the class to visit a water treatment plant his company is working on in Avon Lake and Scott Giesler invited the class to visit the Associated Builders & Contractors training center. I plan on contacting both gentlemen to make the necessary arrangements. I asked the council members to think about any new members we can add to this council for next year.

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Polaris Mission Statement –

The council reviewed and discussed the new Polaris Career Center mission statement and values. All council members agreed that the new mission statement is indicative of the goal of Polaris Career Center. The council also discussed the new values and agreed that these values play an important part in the education of our students.

Program Review –

The council discussed the use of the webxams as a measure of the students' success in the program. I pointed out that three of the webxams were good indicators of the material covered in the junior and senior years and that I felt confident that the students' scores on these tests will be representative of the knowledge gained by each student throughout their respective school year. The fourth webxam, Construction Electrical Systems, is a more difficult test and will require an additional amount of instructional time in order for the junior students to obtain a passing grade of seventy percent or higher.

Program Data Discussion -

I indicated to the council that enrollment in the construction trades program was very good with the junior class having nineteen students and the senior class also having nineteen students. We also discussed the retention from junior to senior classes which also has been very good. This year's senior class has a ninety percent retention rate. I explained to the council how the employment/postsecondary/military data from the class of 2015 was obtained. We reviewed this information and we discussed the possibilities of some of the council members assisting me in obtaining either shadowing experiences or hiring past or current students.

Equipment Needs and Recommendations:

The council brought up the need for me to teach the students about safely using battery powered tools. Ken Field told us about an incident where an apprentice had placed a spare battery in his pocket and that the battery came in contact with some metallic object in his pocket and the battery overheated burning the apprentice's leg. Other council members told of related instances with similar results. I indicated to the council that I will include battery safety instructions when I am teaching the class about these types of tools. Several of the council members expressed the need for prospective employees to complete job applications. What they have found is that applicants begin the application process but often times do not complete it. The council also told me to tell my students to be persistent in their pursuit of getting a job. The student should call the prospective employer back if they haven't heard from them within the first

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week after the initial interview and to then call again or check with the prospective employer on a regular basis to see if there is anything they can do to influence them obtaining the job. I told the council that I will relay this information to my students.

Additional program specific agenda items:

The council discussed the possibilities of going on field trips to the council members' respective places of employment. Scott Giesler invited the class to visit Associated Builders & Contractors, Mike Pietraroia invited the class to the Ford open house this spring and Ken Field invited the class to visit the Electrical training center in Valley View. I thanked these members and told them I will contact them to arrange for the class to visit their training centers and work sites. We also discussed the very good job prospects because of all the building/construction that is going on in this area.

Council member feedback, questions and comments.

We discussed the possible dates for the spring council meeting. No date was agreed upon. I will inform the members of a date later in the year.

Spring meeting will be held at a time determined by each individual council leader but no later than May 12, 2017.