

**Polaris Career Center
Advisory Council Minutes, High School and Satellite
Fall Meeting – October 11, 2016
Program: EMT/Firefighting Program**

Council leaders present

1. Susie Vigh

Members in attendance:

1. Joshua Allen
2. Chief Jack Draves

Members Absent

1. Teddie Huffman
2. Daniel Waitkus
3. Tod Baker
4. Michelle Meadows
5. Lisa Rafferty
6. Chief Ray Anthony
7. Lt. Ken Beck
8. Lt. Matt Lynch

Welcome and introductions

Welcomed everyone to the meeting. The two members present already knew each other, from the last meeting, and I reviewed the members list and overviewed the new members (Lisa Rafferty and Ken Beck).

Review spring advisory council meeting minutes

Read the minutes from the Spring Advisory meeting and asked if there were any questions from the minutes? Both members were present in the Spring meeting and were familiar with most of the information.

Review purpose and scope of advisory councils:

Guidelines Brochure – reviewed the brochure, the terms of office, size of council, makeup of council, and recommendations for new members 2017/2018. The group was informed that there are resources on the ODE website:

<https://education.ohio.gov/Topics/Career-Tech/Apprenticeships-and-Internships>

Polaris Mission Statement – We reviewed and discussed the new mission statement and values. I explained to the members what the process that was used to come up with the new Mission Statement and that everyone had some part in the process. I explained that there was a company who came in that “Mission statements” were their specialty.

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Program Review – We reviewed program specific items. We reviewed the length of the programs, the addition of an OSHA 10-hour course for Healthcare, and reviewed instructional materials and strategies

I reviewed the “Courses” that I am doing within the EMT/Fire Program and the webxam that my students have to do. I advised them that my students only have to do one Webexam (Foundations of Fire and EMS) and that they recognize the EMT certifying exam as one and the Firefighter I and II as two more courses. I explained that it meets the requirements for the “four courses” we need in our programs at Polaris.

I discussed the issue of the students that were not able to meet the physical requirements or the lack of wanting to do the Firefighting training. I explained there are some “unanswered questions” from the state as to what is going to happen with that piece of the program.

Program Data Discussion – I overviewed that I currently had 25 Juniors (full class) and I had 22 Seniors that returned this year. I explained that this was the most students I have had at one time and that some of the Seniors I expected to not return due to various issues.

Equipment Needs and Recommendations

I reviewed with them that I have equipment, here at Polaris, that I use with my Juniors and all the other equipment we have access at through Tri-C Western campus.

Additional program specific agenda items:

I reviewed with the members the need for the following participation if they are available:

- Field Experiences for Students: shadowing, field trips, other opportunities for student involvement in career exploration and/or employment.
- I reviewed all the industry credentials, college credit options, job market potential and post- secondary majors that students are either obtaining or pursuing. I advised them that several students that just graduated got hired by the Private Ambulance sector and they are getting sign-on bonuses, full benefits, and tuition towards Paramedic school.
- Reviewed the dates of opportunities for member involvement; when the open house is this month, mock interviews, student orientation in the Spring, sophomore visits this month, the need for guest speakers when we are going through specific curriculum.

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Council member feedback, questions and comments.

No one had any questions and reminded me that if “I need anything or any help to get in touch with them”.

Spring meeting will be held at a time determined by each individual council leader but no later than May 12, 2017.