

**Polaris Career Center
Advisory Council Minutes, High School and Satellite
Fall Meeting – October 11, 2016
Program: Teaching Professions**

Council leaders present

1. Ron Goodwin
2. John Brzozowski

Members in attendance:

1. Jamie Bollinger
2. Margie McMullen
3. Lisa Palmison
4. Mickey Krivak
5. Chad Malcolm (present for dinner only due to scheduling issue)

Members Absent

1. Bob Schuff
2. Matt Dunlap
3. Melanie Lowe Fleischer
4. Sherry Fox

Welcome and introductions

The members and leaders went around the room and introduced themselves.

Review spring advisory council meeting minutes

Minutes from the spring 2016 meeting were reviewed.

Review purpose and scope of advisory councils:

The brochure was reviewed. Ron mentioned to John that he may want to consider soliciting another member joining the group.

Polaris Mission Statement

The new mission statement was reviewed.

Program Review

Ron described his new position and the transition out of Teaching Professions for the 2017-2018 school year.

- Jamie discussed how the transition to courses for Teaching Professions is proceeding. The WebXam test items are being written now and Jamie encouraged John to participate in that process. The new standards will not be rolled out until the 2017-2018 school year at the earliest.

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- Program competencies were reviewed. These will be revised once the new standards are released.
- Ron stated that the BHS students will be conducting observations shortly. John shared that the BMHS and OFHS students have conducted observations and have also interviewed various staff members in their respective buildings.

Program Data Discussion

- The current enrollment in Teaching Professions was shared. 13 first-year students (3 @ BMHS, 10 @ OFHS), 6 second-year students (2 @ BHS, 1 @ BMHS, 3 @ OFHS).
- The results of the 2016 portfolio assessment were reviewed. All 8 students passed, 89% average.

Equipment Needs and Recommendations

None at this time.

Additional program specific agenda items:

- John shared that the treasurers and guidance counselors have been guest speakers at BMHS and OFHS.
- John stated that he has started to integrate Google Classroom at BMHS and OFHS.
- The student data sheet from Pam Vizer was shared with the council.
- There was a discussion that there are no test prep. Materials for the WebXams at this time.
- There was a short discussion of the use of ACT scores to meet graduation requirements.

Council member feedback, questions and comments.

See items above.

Spring meeting will be held at a time determined by each individual council leader but no later than May 12, 2017.