

Beginning in 2013-14, some Free Applications for Federal Student Aid (FAFSAs) are being flagged for “Unusual Enrollment History” as a result of the student having received federal Title IV Aid at multiple institutions in recent years.

Your FAFSA application has been flagged by The U. S. Department of Education (ED).

UEH flags require that the current institution review the student’s enrollment history and determine whether or not the student is enrolling only long enough to receive cash refunds of federal student aid.

NOTE: The Polaris Career Center Financial Aid Office, in the process of reviewing a student’s UEH flag, will check the National Student Loan Data System (NSLDS) for complete enrollment history.

How to resolve the UEH flag: All students with UEH flag 3 and some students with UEH flag 2 will be required to provide to Polaris Career Center their academic transcripts or grade reports from all colleges and universities attended during the review period. If Aid was received and no credit was earned (passing grades A – D) at each institution attended during these award years, the student may be determined ineligible for further federal financial aid. The Financial Aid Office has the authority to require an official academic transcript from any/all colleges attended during the review period if the documents you submit are unclear.

- If your Student Aid Report (SAR) includes UEH flag 3, please complete the Unusual Enrollment History Review Form (next page) and submit to the Adult Education Office along with all required document as instructed on the form.
- If your SAR includes UEH flag 2, Polaris Career Center will notify you if you will be required to complete the Unusual Enrollment History Review Form.

Appealing the ineligibility determination: If a student has been determined by POLARIS Career Center to be ineligible for federal student aid on the basis of (or lack of) documentation, he/she may appeal the determination by contacting the Financial Aid Office.

Regaining federal student aid eligibility: Students whose aid eligibility is denied as a result of their UEH flag can be reconsidered for federal student aid after meeting with the career counselor, enrolling as a cash pay student for 1 payment period of their program, not dropping or withdrawing from (officially or unofficially) any courses after the program begins, and meeting the schools standards of Satisfactory Academic Progress (SAP).

Annual, Aggregate, and Lifetime Limits; and Satisfactory Academic Progress Requirements:

- Federal Pell Grants may be received for up to twelve (12) full-time semesters. Pell Grants received for part-time attendance are pro-rated against the 12 full-time semesters.
- There are annual and aggregate borrowing limits on Federal Direct Loans, and these loans can be borrowed only up to 150% of the published length of the student’s academic program.
- All financial aid programs are subject to Satisfactory Academic Progress (SAP) requirements, which measure students’ progress toward program completion. Components of SAP are a minimum cumulative GPA, a minimum completion rate, and a maximum time frame.



**Unusual Enrollment History Review Form
2021-2022**

Student Name _____ Program _____

Your Free Application for Federal Student Aid (FAFSA) has been flagged for “Unusual Enrollment History Review” because you received Aid funds at multiple educational institutions during the review period. This flag requires Polaris Career Center to review your enrollment history and determine whether or not you are enrolling only long enough to receive cash refunds of federal student aid. In the process of reviewing your enrollment history, Polaris Career Center will check the National Student Loan Data System (NSLDS) to obtain a complete history: the name of institutions you have attended, and the dates of attendance.

Please complete the steps below. Your application for financial aid will not be considered until you submit this completed form and required documentation. You will be notified of our decision within 15 days of completing these requirements.

STEP 1: Obtain an academic transcript or grade report for the entire time you received financial aid funds at any/all education institutions during the review period. The required schools are listed below. Note that, if any transcripts/grade reports are unclear, you will be required to provide an official academic transcript.

Award Year	School Name	Check if transcript attached
2017-2018		
2018-2019		
2019-2020		
2020-2021		

STEP 2: List below the name of any/all education institution/s at which you received aid during the review period and did not earn any academic credit. If you need additional space, please attach a separate page.

STEP 3: For each school listed in Step 2, attach a statement explaining the reason for your failure to earn any academic credit at that institution while receiving aid during the review period. Attach any relevant documentation (i.e., medical bills, hospitalization records, accident reports, etc.) and **include your name at the top of each page**.

By signing below, I certify that the information submitted on and with this form is accurate and complete.

Student Signature _____
Date

Return this form and supporting documentation the Adult Education Office

OFFICE USE ONLY	REVIEW DATE _____
<input type="checkbox"/> All transcripts received <input type="checkbox"/> Credit was earned at each institution <input type="checkbox"/> No other concerns <input type="checkbox"/> Clear Flag	
<input type="checkbox"/> Transcript from _____ unclear; official transcript requested _____	<input type="checkbox"/> Incomplete
<input type="checkbox"/> Transcript/s missing <input type="checkbox"/> Credit not earned <input type="checkbox"/> Other: _____	<input type="checkbox"/> Deny Aid