



2021-2022 Request for Determination of Homeless Youth Status

Please Note: The Department of Education defines a “youth” as a student who is 21 years of age or younger; therefore, this process would not apply to dependent students ages 22-23 (individuals who are 24 years of age or greater are considered independent students by virtue of their age). Individuals who are ages 22-23 may be eligible to submit a Dependency Override Request. Please see the Financial Aid Coordinator for assistance.

Student’s Information

Last Name ↑	First Name ↑
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Email Address ↑	Phone Number ↑
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Program ↑

Before we can determine your eligibility for financial aid, you must establish your Homeless Youth/Risk of Homelessness status by providing written documentation that verifies one of the conditions indicated below:

1. Any time on or after July 1, 2020, your high school or school district homeless liaison determined that you were an unaccompanied youth who was homeless, OR
2. Any time on or after July 1, 2020, the director of an emergency shelter or transitional housing program funded by the U.S. Department of Housing and Urban Development determine that you were an unaccompanied youth who was homeless, OR
3. Any time on or after July 1, 2020, the director of a runaway or homeless youth basic center or transitional living program determined that you were an unaccompanied youth who was homeless or were self-supporting and at risk of being homeless.

Did anyone claim you on their 2019 Federal Income Tax Return?

- Yes. Please list person’s name and relationship to student: _____
- No

Please attach the following to this document:

1. **A completed and signed 2021-2022 FAFSA – leave parents section blank**
 - Go to www.fafsa.ed.gov to complete the Free Application for Federal Student Aid (FAFSA)
2. **A signed and dated copy of the student’s 2019 Federal Income Tax Return (this is not required if the IRS data retrieval tool was used on the FAFSA)**

3. A personal letter explaining your situation. The letter should provide as much detail as possible. You are required to include the following in your letter:

- The whereabouts of your biological parents and your current living arrangements.
- Why you cannot provide parental information on the 2020-2021 FAFSA.
- Your living arrangements over the past years, with whom you have lived with and who has provided financial support for you.
- Your name, date and signature

4. Letters from two individuals who can attest to your situation. Their letters should be one to two pages in length and provide as much detail as possible describing your separation from your parents.

- The first letter should be from a professional individual not related to you, such as a counselor, social worker, teacher, clergy, police, etc. Please have this person type on their organization's letterhead.
- The second letter should be from either a professional or non-professional individual who is very familiar to your family situation.
- Each letter must include the individual's name, title/position, address, phone number and must be signed.
- The individuals cannot be related to each other and must reside at separate addresses.

Please return this completed document and required documents to the Adult Education office for review by the Financial Aid Coordinator. The Financial Aid Coordinator may request additional documentation after review. Incomplete documents will not be considered. The Financial Aid Coordinator will notify you regarding this request by contacting you via the phone number and/or email address above.

Student Signature _____ Date Submitted to AE office _____